



COUNCIL AGENDA

Tuesday, January 18, 2022 - 7:00 pm
Waynesville Municipal Building

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgements)
- IV. Disposition of Minutes of Previous Meetings
January 3, 2022 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed each speaker unless more time is requested and approved by a majority of council)
 - Presentation of 2021 Officer of the Year to Jim Walker
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

ORDINANCE NO. 2022-001

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR PURCHASE OF ROAD SALT AND DECLARING AN EMERGENCY

Second Reading of Ordinances and Resolutions:

Tabled:

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

February 7, 2022 at 7:00 pm

Upcoming Meetings and Events:

Historic Preservation Board, January 18, 2022 @ 6:00 p.m.

Finance Meeting, January 20, 2022 @ 5:00 p.m.

Planning Commission Meeting, January 25, 2022 @ 7:00 p.m.

Public Works, February 7, 2022 @ 6:00 p.m.

DRAFT

**Village of Waynesville
Council Meeting Minutes
January 3, 2022 at 7:00 pm**

Present: Mayor Earl Isaacs
Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Jamie Morley, Clerk of Council

***CLERK'S NOTE-** This is a summary of the Village Council Meeting held on Monday, January 3, 2021.*

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Mayor Isaacs called the meeting to order at 7:02 p.m.

At this time, Mr. Forbes swore in newly elected Council members, Brian Blankenship, Chris Colvin, Joette Dedden, and Troy Lauffer.

Roll Call – 7 present

Mayor Acknowledgements

Wished everyone a Happy New Year and hopes everyone has a successful and prosperous year.

Disposition of Previous Minutes

Mrs. Miller made a motion to approve the minutes for the Council meeting on December 20, 2021 as written and Mr. Blankenship seconded the motion.

Motion – Miller
Second – Blankenship

Roll Call – 7 years

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Public Recognition/Visitor's Comments

None

.....

Old Business

None

.....

Reports

Finance

The Finance Committee will meet on January 20, 2022 at 5:00 p.m. in the small conference room at the Government Center. Ms. Crockett will be conducting a mini training session on Village finances and how to read monthly reports. It is recommended that all Council members attend. The public is welcome to join.

Public Works Report

Public Works will meet February 7, 2022 at 6:00 p.m. and the public is encouraged to attend. If the public has any questions before then, please contact the Village Manager.

Special Committee Reports

MOMS met this afternoon and discussed new lampposts on Main Street. Plan to have more information to present to Council after the next MOMS meeting.

Village Manager Report

None

Police Report

None

Financial Director Report

None

Law Report

None

Mr. Colvin asked Mr. Forbes if there were any further developments on the lawsuits concerning local income tax and state centralized collections. Mr. Forbes responded he does not know of any changes. As it stands, the courts ruled it is not legal for the state to take a fee for

centralized collections. Companies can still do this through Business Gateway, but the state cannot take a percentage for a collection fee.

Mr. Colvin also asked if it was required to for newly elected Council Members to attend Open Records Training. Mr. Forbes stated that elected officials are required to attend or have a designated individual attend this training for each term. Ms. Morley will research and send out information for the training.

New Business

Mr. Blankenship nominated Ms. Dedden for President Pro Tempore and was seconded by Mr. Gallagher.

Motion – Blankenship
Second – Gallagher

Roll Call – 7 yeas

Legislation

First Reading of Ordinances and Resolutions

None

Second Reading of Ordinances and Resolutions

None

Tabled Ordinances and Resolutions

None

Executive Session

None

Mr. Colvin announced that there are several openings on the Parks and Rec Board. Currently there are not enough members to form a quorum.

All were in favor to adjourn at 7:17 pm.

Date: _____

Jamie Morley, Clerk of Council

ORDINANCE NO. 2022-001

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR PURCHASE OF ROAD SALT AND DECLARING AN EMERGENCY

WHEREAS, the Village of Waynesville desires an agreement to purchase road salt through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits the Village of Waynesville to enter into an agreement with the Warren County Engineer's Office for road salt for the 2022-2023 winter season; now

NOW, THEREFORE BE IT ORDAINED, by the Council for the village of Waynesville, ___ members elected thereto concurring:

SECTION 1. That the Village Manager is hereby authorized to enter into an agreement to participate with the Warren Country Engineer's Office for the bidding and purchase of 200 ton of road salt for the 2022-2023 winter season.

SECTION 2. That the Village of Waynesville has allocated its own storage space to receive and store salt being bid and awarded in this contract.

SECTION 3. That Village Manager is hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Village of Waynesville.

SECTION 4. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the need to enter into the agreement at the earliest possible date.

Adopted this ___ day of _____.

Clerk of Council

Mayor

FINANCE COMMITTEE MEETING

DRAFT

December 16, 2021 @ 5:00 p.m.

Members present: Joette Dedden, Brian Blankenship, Connie Miller

Staff Present: Kitty Crockett, Finance Director; Jamie Morley, Clerk to Council

1. Mrs. Miller made a motion to approve the Finance Committee minutes as written for November 18, 2021 and was seconded by Mr. Blankenship.
3 Yeas
2. Ms. Crockett informed the Committee the income tax revenue was up 148K higher than last year. There is still one more month left in 2021 to collect.
3. Ms. Dedden recollected that Ms. Crockett suggested in her Finance Director's report the Committee may want to consider updating the fees charged for trash and streetlights, as these accounts are a little low.
 - The streetlight fund pays for Miami Valley Lighting to maintain the larger streetlights around town. It also covers paying an electrician to maintain and fix the special lighting on Main Street, Victoria Place, and Creekview. The fee went from \$2.20 to \$2.30 in 2019. Currently there have been several charges to fix the lights along Main Street and there was a 7K bill to change the streetlights to LED. This may account for this fund to be low. Hopefully with the replacement of the Main Street streetlights, there will not be as many charges to repair these lights. It was agreed to revisit next year after the lights on Main Street have been replaced.
 - Ms. Morley stated the Rumpke contract needs to be renewed in April and that may be a good time to revisit the charges for trash pickup when the Committee will know the new trash rates.
4. At this time the Committee discussed ordering new chairs for the conference room and Council chambers. It was agreed to get new chairs for the conference room and not for the chambers.
5. Mr. Blankenship made a motion to adjourn the meeting at 5:20 and all were in favor.

December 6, 2021 –

DRAFT

MEMBERS PRESENT: Chris Colvin, Zachary Gallagher, Troy Lauffer

GUESTS PRESENT: Connie Miller, Joette Dedden, Earl Isaacs, Brian Blankenship

STAFF PRESENT: Chief Copeland, Jamie Morley

1. Meeting called to order at 6:00 PM by Mr. Gallagher.
2. Quorum was achieved – Three members were present.
3. Mr. Colvin made a motion to accept the November 1, 2021 minutes and was seconded by Mr. Lauffer.

3 Yeas

4. At this time, Chief Copeland went over new and ongoing projects:
 - a. Sidewalks along Franklin have been started. Residents are very happy to have sidewalks along Franklin. There is a small section that was not brushed near Fourth Street that will need to be redone.
 - b. Walt Biggs completed the replacement of storm drains. There was an additional repair of a collapsed storm sewer pipe across Miami by the Post Office for 17K. The storm drain behinds Pat's Gas is flowing great with no flooding. The Street Department also did an inhouse repair on a storm drain on North Street.
 - c. Old Leaf Vacuum sold for \$1750.
 - d. Received traffic study from Choice One on Route 42 and North Street. The original study missed several traffic crashes, and the graphs will need to be updated to include all the traffic crashes. Once this is received, Chief Copeland will take the study to Scott Lipps and arrange a meeting with ODOT.
 - e. Lights to illuminate the flags at night in front of the Government Building have been repaired and are now working great.
 - f. Will be getting quotes to microfiber one or two streets throughout the Village. Mr. Gallagher asked if there is a list of other streets in the township that have used this process to see how it holds up over the years. Mr. Colvin asked how the durability of microfiber compares to mill and fill versus the cost. Chief Copeland stated that the standard is 20 years for mill and fill and 10 years for microfiber. Microfiber is about 1/3 the cost. The Village has repaved 12 roads in three years. At this rate, it would be possible to mill and fill all the roads. The Committee still wants to consider the option of microfiber and suggested Wilkerson Lane as a street to try it out. Mr. Gallagher suggested revisiting this after winter to see how Thomas Drive holds up after being plowed. Ms. Dedden stated that the Finance Committee appropriated 250K towards repaving streets for 2022. Chief Copeland said that Franklin, Third, and Fourth Streets will be repaved as part of the OPWC Grant.
 - g. The Committee discussed repaving Marvin's Lane by the grocery store. Chief Copeland suggested if this were to be repaved to change the one-way direction by the laundromat and Apple Plumbing to an entrance rather than an exit. Currently there are three exits and only one entrance to this area. This would make two ins and two outs.

- h. Mr. Colvin asked how many more catch basins still need to be replaced. Chief Copeland responded that the new school and fire department created a lot more surface water and all the water going downhill beats the basins up. This will most likely always be an ongoing project.
 - i. Chief Copeland said that Mr. Hoffman is moving forward with his plans to fill in the property at the corner of Route 42 and 73. A study has been submitted on the impact of filling in this land. It stated the impact would be minimal on the water table as the current flood plains are so large. FEMA has granted approval to move this portion out of the flood plains. Chief Copeland stressed the importance of getting Well 10 underway and ensure the wellhead is built up to stay above the flood waters. At this point, Mr. Hoffman will need to submit engineering plans to the Warren County Regional Planning Commission and then Waynesville Planning Commission.
- 5. At this time, Chief Copeland brought up the topic of getting an electronic sign in front of the Government Building. The sign would match the stone and coloring of the building. Chief Copeland outlined plans on funding for the project. There is 14K of CARES Act money that needs to be spent by December 31, 2021 and can be spent on this project. The sign would be a great way to communicate with the public on meetings, boil advisories, building closures, etc. The sign will be used to communicate water issues. Therefore, a portion of funds can be used from the water fund to help pay for the sign; the remaining balance would come out of the general fund. Chief Copeland stated he received three quotes and they all came in between 42K-47K. Chief Copeland stated Council has asked for ways to better communicate with the public and feels between the sign and new website, residents will be better informed. Mrs. Miller expressed her concerns on the cost of the sign and does not feel the value outweighs the cost. She does not think that spending an additional 30K just to use the 14K of the American Cares Act money is good business and does not think the sign is needed. Mr. Gallagher stated he did reach out to the public and the consensus was they liked the sign but wanted to ensure the message is concise and big. He further stated that he likes the idea of a sign and feels this would be a great way to communicate with residents who do not use the internet and social media. Mr. Colvin said he could see the benefits of the sign and felt better with the cost being distributed between the three funds. Mr. Lauffer concurred with Mr. Gallagher and Mr. Colvin's statements. Mr. Blankenship stated he was in favor of the sign, but he wonders if the benefit outweighs the cost. Ms. Dedden said she appreciates all the input and agrees that the script needs to be big to serve the purpose because people travel fast on this portion of Lytle Road. Originally, she was not in favor of the sign, because she did not see the benefit but after hearing input from others, she is willing to reconsider. Furthermore, she likes that the taxpayers are only paying 15K for the sign. Mr. Isaacs stated that Council only raised the income tax .25%, when legally they could have imposed a whole 1%. He further elaborated that communication is very important with the residents and is in favor of the sign.
- 6. All were in favor to adjourn at 7:00 PM

Jamie Morley
Clerk to Council

Council Report

January 18, 2022

Chief Copeland

Manager

- DugRite Excavating has completed the Franklin Street sidewalk project. They installed the ADA approved handicap ramps at the street crosswalks and put in sidewalks through all of the driveways. DugRite Excavating will be back in the spring to do a final restoration and seed all the properties included in the project. The final bill was approved and turned over to the County to be paid. I have included a thank you letter for your review that I sent to the County Commissioners on behalf of the Council and residents.



- One Stop Signs provided me with a copy of their plans for the Government Center message board. I submitted an application including a copy of the plans to Warren County for the building permit. In addition, I provided a letter to the County Commissioners asking to have the permit fees waived. On January 10th the building plans were approved with a \$206.00 permit fee. The County accepted my formal request and waived \$200.00 of the fees, leaving a \$6.00 charge to the Village. One Stop Signs were advised of the permit approval and the electrical work will be started in the next few weeks. I have provided a copy of the plans for your review and weather permitting, we are hoping to have the project completed before the end of February.

- I am attaching a contract agreement between the Village and Choice One Engineering for your review. I will be putting an ordinance together at a later date. This is for the 2023 year PY37 OPWC grant that will include new waterlines, storm water lines and repaving for (1st) Franklin Road from Lytle to SR 42 and (2nd) Third Street from High Street to Franklin Road. We will be trying for two locations because we were not awarded the grant in 2022. Both projects have a 30% cost to the Village with the remaining 70% Ohio Public Works state funded grant. The 30% is an increase to help with the pre-application scoring and ranking which has been provided with this report. The total cost of both projects is \$1,928,100.00. The grant amount the Village will receive from the state is \$1,137,577.00 and the remaining balance of \$790,523.00 will be paid by the Village. We receive additional points for having the engineered plans done for the pre-applications which helped us achieve a score of 66 on both projects. For your information, we scored 62 on the PY36 (2022 OPWC) application and every applicant above the score of 63 was awarded the grant. A copy of the PY36 cutting score has been included for your review.
- Brian and Greg from the Village Maintenance Department did a great job of removing the Christmas lights and putting them into storage.



- On December 21, 2021, I sent a letter to Stingley Farms that terminated the lease agreement with the Village. A copy of the letter has been provided. The lease had to be terminated by the end of the year. We are researching locations on that property to install a new well and in compliance with the EPA it cannot have agriculture that could potentially contaminate any water source. I also called Stingley Farms and advised them of the situation, which they understood. We spoke with the County Auditor's office, and they advised that there will be a \$20,000.00 CAUV charge to the Village. I met with County Auditor Matt Nolan on January 13th about the situation and our plans for the property. I completed an application for a property exemption with the State of Ohio. Matt advised me not to pay the CAUV charge that is due the first Monday in March with the County because he believes that the State will approve the exemption. When the State approves the exemption, the County will do the same. A copy of the application has been included and we will wait to hear back from the State.

- I met with Greg Hennecke, Risk Management Representative for Ohio Plan Risk Management insurance company on December 7, 2021, to go over our account, potential risks, and claims. I received a letter on January 6th stating that everything looked good, and they have no recommendations at this time. I have attached a copy of the letter for your review. I will be meeting with Karie Novesl from Hylant Administrative Services to go over our insurance accounts and prepare an ordinance for our account renewal at a future Council meeting.
- The Maintenance Department cleared out a lot of brush on SR42 between SR73 and Miami Street. I have spoken with Tom Bensman who owns Sciota Square (Stone House property) and he is going to work with us this spring in an effort to keep this property from overgrowth.



- The Village website is coming along well. Jamie and I had a meeting with the designers on January 6th to finalize everything. Jamie is completing the installation of information and the site is scheduled to launch on March 9th. If you have not provided a bio, we encourage you to do so right away.
- You will be voting on an ordinance on Tuesday to participate in the County salt purchasing program. We will be committing to 200 tons at a low state multi-jurisdictional rate. I have included a list of participating municipalities.
- I spoke with Kelly Miller in reference to the SKF utility boxes and she advised that the remaining 6 boxes are scheduled to be removed by Tuesday, January 18th.

- On January 3rd Mr. Lauffer, Mr. Colvin, Mrs. Dedden, and Mr. Blankenship were sworn back onto the Village Council and they are all looking forward to serving for this great community.



Police

- I have provided the December dispatched calls for service for your review. Please feel free to contact me with any questions or concerns.
- I have provided the December Mayors Court report including the 2021 year-end totals for your review. Please feel free to contact me or Ashley with any questions or concerns.
- I have included Sgt. Denlinger's Code Enforcement report for the month of December. Please feel free to contact me or Sgt. with any questions or concerns.
- Officer Jim Walker will be receiving the 2021 Officer of the Year award at the January 18th Council meeting.
- I have included a few photos of Cpl. Morris' arrest that he made on Christmas Eve. The streets were much safer after this suspect was apprehended.



VILLAGE OF
Waynesville...

1400 Lytle Road • Waynesville, Oh 45068, • Phone 513-897-8015 • Fax 513-897-2015

www.waynesville-ohio.org

Date: January 7, 2022

RE: Community Development Block Grant

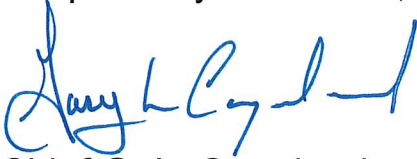
From: Chief Gary L. Copeland

To: Commissioner Tom Grossmann
Commissioner Shannon Jones
Commissioner David G. Young

On behalf of myself, Village Council, and the residents of Waynesville, I would like to thank you for funding the Franklin Rd sidewalk project. We have received an overwhelming amount of compliments and I have made it clear that this project would not have been possible without the assistance of the County Commissioners. This is a main route for children travelling to and from school and I am confident that this has eased the minds of several parents knowing their children are safer.

In addition, I would like to thank Susanne Mason for working so diligently with me to make this project possible; it was a pleasure working with her and her assistance should not go unnoticed. Thank you again and if I can be of any service to you, please do not hesitate to contact me.

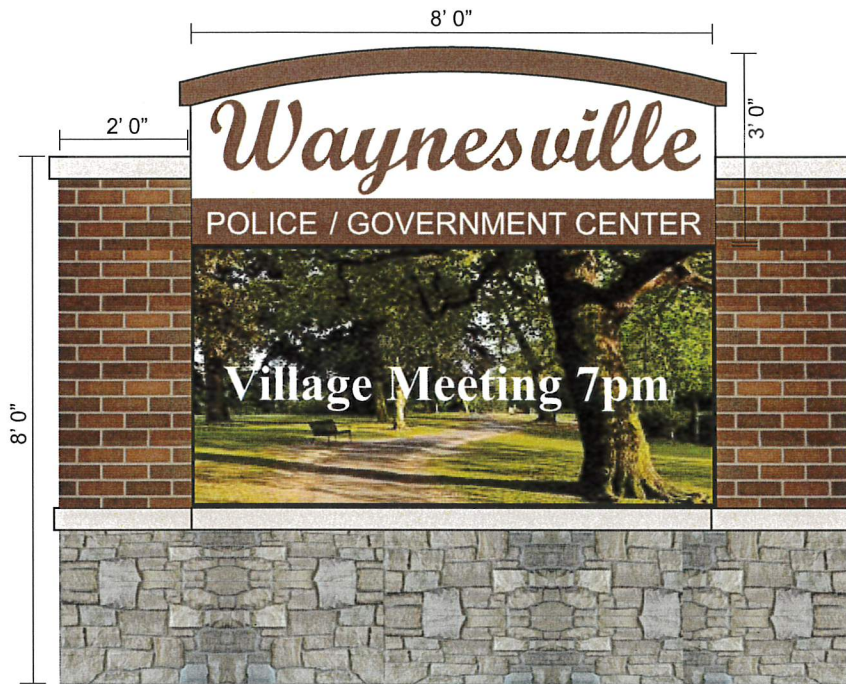
Respectfully submitted,



Chief G. L. Copeland
Village Manager

**Village of Waynesville
1400 Lytle Rd.
Waynesville OH 45068**

1-3-22



Production and Installation of 8' 0" x 12' 0" Monument Sign. Sign internally illuminated and double sided. Sign to include Upper Cabinet 3' 0" x 8' 0", reading "Waynesville Est. 1796", with decorative eyebrow. Sign fabricated using 080 aluminum and reverse cut text. Painted Matthews Paint White, and Pantone matched red, flat. Acrylic red text with back lighting.

Signage to include double sided EMC Electronic Message Center sign 4' 0" x 8' 0" 16MM, STAX LED unit. Mounted to steel structure. Monument Sign to include black and faux stone foundation. Foundation Pillar with matching capstone. Monument Sign foundation, poured concrete 3000 PSI.

All work built to IBC 2017 Standards. All work UL Certified.
5yr Parts and Labor Warranty

Brick and stone selections will match structure

 CINCINNATI, OHIO	One Stop Signs 2502 St Rt 131 Goshen OH 45122 (513)-722-7867	Signature _____	Date _____
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Installation Address:
 Village of Waynesville
 1400 Lytle Rd.
 Waynesville OH 45068



MURDOCH ENGINEERING
 STRUCTURAL PROFESSIONALS

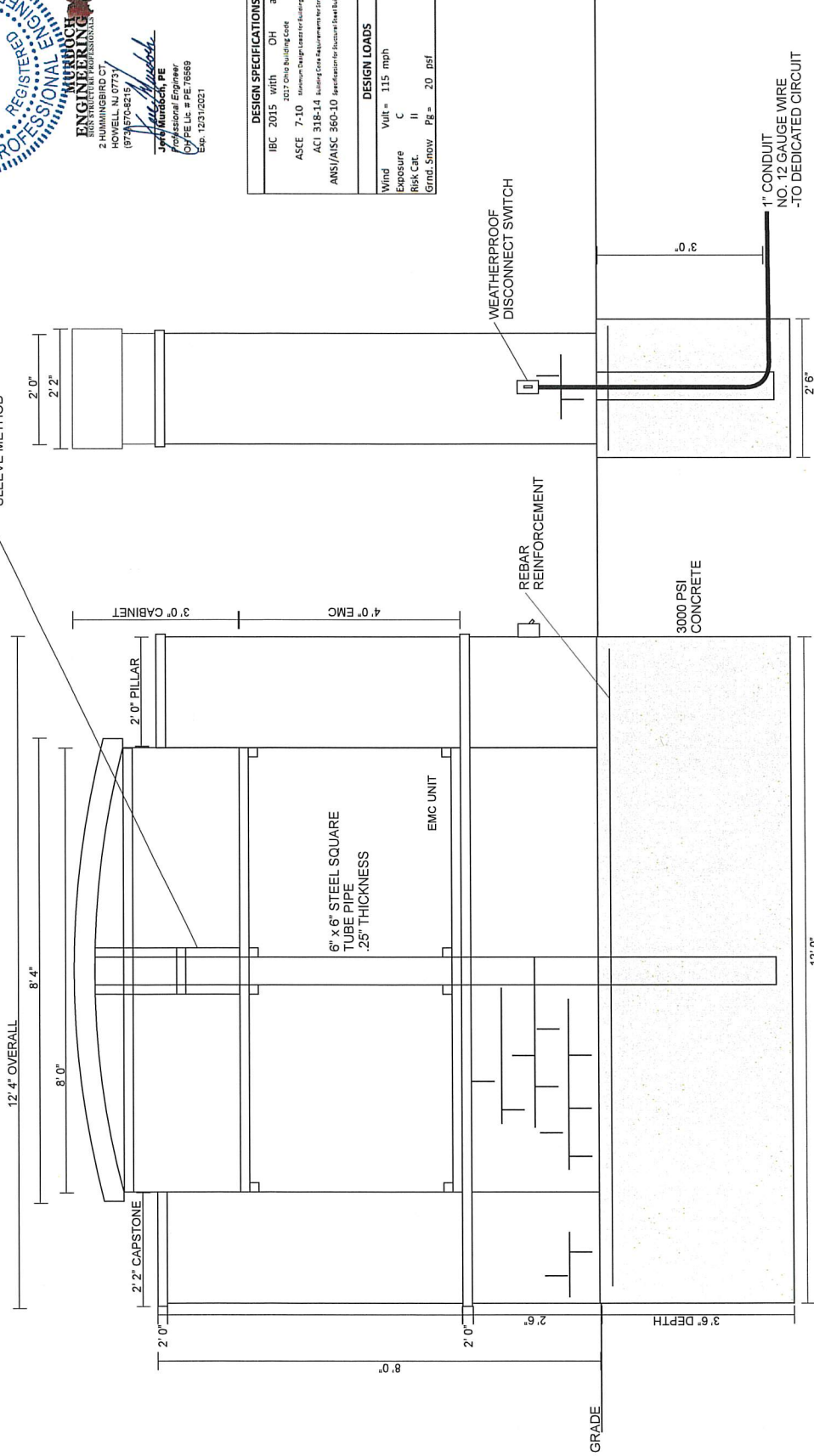
2 HUMMINGBIRD CT.
 COLUMBUS, OH 43215
 (614) 779-5215

Jere Murdoch
Jere Murdoch, PE

Professional Engineer
 LICENSE # PE 76569
 Exp. 12/31/2021

DESIGN SPECIFICATIONS	
IBC 2015 with OH amendments	
ASCE 7-10	2017 Ohio Building Code
ACI 318-14	Minimum Design Loads for Buildings & Other Structures
ANSI/AISC 360-10	Building Code Requirements for Structural Concrete
	Specifications for Structural Steel Buildings
DESIGN LOADS	
Wind	Veloc = 115 mph
Exposure	C
Risk Cat.	II
Grnd. Snow	Pg = .20 psf

2" x 2" GALVANIZED ANGLE IRON
 SLEEVE METHOD



1" CONDUIT
 NO. 12 GAUGE WIRE
 -TO DEDICATED CIRCUIT

UNDISTURBED SOIL

One STOP Signs

SITE MAP



VILLAGE OF WAYNESVILLE 1400 LYTLE RD. WAYNESVILLE OH 45068

WARREN COUNTY BUILDING INSPECTION
WARREN COUNTY ADMINISTRATION BUILDING
406 JUSTICE DRIVE, ROOM 167 LEBANON, OHIO 45036
(513) 695-1290

01/10/2022

VILLAGE OF WAYNESVILLE
1400 LYTTLE RD.
WAYNESVILLE OH 45068

Building Permit: 2022 - 41
Location: 1400 LYTTLE RD

To Whom It May Concern:

Your permit is ready to be picked up.

The fee for your permit is \$****206.00.

*** THIS PERMIT WILL BE CANCELLED IF NOT PICKED UP IN 6 MONTHS ***

Thank you,

WARREN COUNTY
BUILDING INSPECTION

Warren County

BUILDING & ZONING DEPARTMENT

Warren County Building and Zoning Payment Receipt

Date 01/13/2022 10:28:27:85

Municipal Ref# 22013376770193351

Permit # 2022-41

Permit/Contractor Total \$6.00

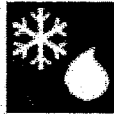
Convenience Fee \$3.00

Total \$9.00

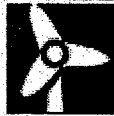
Print



Code Changes



Ice & Water Shield



Solar & Wind

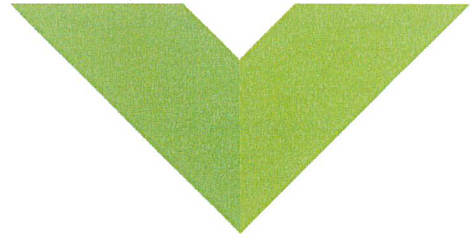


ColdWeather

 [Contact Us](#)

[Mailing Address](#)

406 Justice Drive



Date

January 4, 2022

Attention

Chief Gary Copeland
gcopeland@waynesville-ohio.org

Address

Village of Waynesville
1400 Lytle Road
Waynesville, OH 45068

Subject

Agreement for Professional Services
Franklin Road Water Main and Street Improvements, Phase 1
WAR-WAY-2105

Dear Chief Copeland:

Choice One Engineering Corporation appreciates the opportunity to provide services for the Franklin Road Water Main and Street Improvements, Phase 1.

This Agreement is by and between the Village of Waynesville, hereinafter referred to as Client, and Choice One Engineering Corporation, hereinafter referred to as Choice One. If everything is acceptable, please execute two originals, keeping one for your files and returning one to Choice One. Choice One will not start work on this Project until the Agreement is signed and received in our office.

This Agreement is subject to the provisions of the following which are attached to and made a part of this Agreement: Scope of Services, Compensation, and Schedule, consisting of 5 pages and Choice One Engineering Corporation Standard Terms & Conditions consisting of three pages.

Authorization by the Client to proceed, whether oral or written, constitutes acceptance of the terms and conditions of this Agreement, without modification, addition, or deletion. Client and Choice One each bind itself and its partners, successors, executors, administrators of this executed Agreement.

Village of Waynesville

Authorized Signature

Date

Choice One Engineering Corporation



Jacob L. Bertke, P.E., Project Manager

1/4/2022

Date

W. Central Ohio/E. Indiana
440 E. Hoewisher Rd.
Sidney, OH 45365
937.497.0200 Phone

S. Ohio/N. Kentucky
8956 Glendale Milford Rd., Suite 1
Loveland, OH 45140
513.239.8554 Phone

www.CHOICEONEENGINEERING.com



Scope of Services

Project Snapshot

Choice One intends to provide professional engineering services for the replacement of water main and storm sewer, as well as street resurfacing, along Franklin Road in the Village of Waynesville, Ohio.

Project Details

- Approximately 1,850' of 4" water main will be replaced with 8" water main along Franklin Road, between 4th Street and US Route 42.
- The existing pressure reducing valve pit will be replaced at the intersection of Franklin Road and 4th Street.
- Water services will be replaced to the right-of-way line, and new meter pits will be provided.
- Storm sewer improvements will be made along the project route also, to alleviate flooding issues that occur downstream of the bend in Franklin Road, at 3rd Street.
- The drainage issues will also likely require some storm sewer investigation and potential improvements on Main Street, north of Franklin Street also. The gas station on the northwest corner of the intersection experiences flooding issues because of heavy rains.
- Streets will be milled and overlaid throughout the project area.
- No Ohio EPA PWS Permit will be required, because the water main is only being upsized from 4" to 8", which means the project is exempt from submittal.
- It's assumed that all work will be done within the right-of-way. No easement preparation or acquisition is included in this Scope of Work.
- The Village is applying for a grant from the Ohio Public Works Commission (OPWC) in the summer of 2022 to fund most of the project.
- Choice One will be completing the topographic survey and preparing preliminary (30%) plans for the Village prior to the OPWC submittal. The cost of the preliminary design vs. final design is shown in the Compensation section below.

Project Services

1. Topographic Survey

- a. Contact Ohio Utilities Protection Service (OUPS) for underground utility locations.
- b. Perform necessary deed and plat research.
- c. Establish horizontal and vertical survey control for the project area based on State Plane coordinates and NAVD 88.
- d. Field reconnaissance and traverse of existing monumentation.
- e. Identify visible features from 10' beyond right-of-way for both sides including utilities and drainage.
- f. Inventory manholes and catch basins including type of construction, depth, pipe size, and condition.
- g. Locate underground utilities as marked by the appropriate utility companies.
- h. The location of existing right-of-way lines is anticipated to be a factor for the project design. Boundary resolution of the properties along the route will be completed to show location of existing right-of-way lines and adjacent property lines based on existing monumentation, plats, deeds, and other readily-available information.
- i. Provide one (1) foot contour intervals.
- j. Completed topographic survey shall be provided in AutoCAD format.

2. Construction Plans

- a. Design construction plans to include:
 - i. Title Sheet
 - ii. Schematic Plan
 - iii. General Notes and Details
 - iv. Quantity Summary and Engineer's Estimate
 - v. Plan and Profile (scale 1" = 20' horizontal, 1" = 5' vertical)
 - vi. Pressure Reducing Valve Pit Details

- vii. Storm Sewer Plan and Calculations
- viii. Maintenance of Traffic Notes
- ix. Street Resurfacing Plan and Details

3. Construction Bidding Procedures

- a. Prepare bidding documents for the bidding process to be sold online, for free, or at Choice One's office with the cost to be reimbursed to Choice One by contractor's purchase of plans and documents.
- b. Provide assistance in the bidding process including answering questions during the bidding phase from the Client, contractors, and suppliers, including material alternatives and intent of the plans, general notes, and specifications.
- c. Process addenda, if necessary.
- d. Attend bid opening.
- e. Review bids and contractor qualifications.
- f. Prepare bid tabulations.
- g. Check System for Award Management (SAM) database prior to award to ensure contractor is not suspended or debarred.
- h. Check Ohio Auditor of State's website for unresolved findings.
- i. Prepare contracts for successful bidder.
- j. Attend preconstruction meeting.

4. Record Drawings

- a. Prepare Record Drawings to include:
 - i. Invert elevations of manholes and catch basins.
 - ii. Changes in utility alignments and profiles.
 - iii. Recorded changes by the Village and/or contractor.
- b. Provide full and half size hard copies of Record Drawings as requested by the Client.

5. Construction Administration Services

- a. Part time field construction observation including:
 - i. Maintain orderly files for correspondence, daily reports, and work change directives.
 - ii. Negotiate all design changes in the field with the Contractor and Village.
 - iii. Maintain paper copy record drawings of design changes and utilities not located in the plans. One set will be provided with the completion of this project.
 - iv. Job site photos.
- b. Conduct construction meetings with the Village and Contractor, if necessary.
- c. Participate in substantial and final walk through with Contractor and Village. Prepare and enforce punch list items.
- d. Review Contractor pay applications, if necessary.
- e. Process Necessary Change Orders
- f. Review Site/Civil Shop Drawings
- g. All Construction Observation and Administration will be billed hourly, per the attached Hourly Rate Schedule.

Additional Services

We have the skill, experience, and knowledge to provide additional services as listed below. Additional services will be approved by the Client prior to commencement and will be performed on an hourly basis according to our current Standard Hourly Rate Schedule or a mutually negotiated lump sum fee.

- 1. Sanitary Sewer Design
- 2. Traffic Signal Design
- 3. Traffic Impact Studies
- 4. Traffic Data Collection
- 5. Detailed Maintenance of Traffic Plans
- 6. Boundary Survey
- 7. Construction Layout Staking
- 8. Easement and Right-of-Way Plats or Descriptions

9. Ohio Environmental Protection Agency (OEPA) Permits and Submittals
10. Ohio Department of Transportation (ODOT) Permits and Submittals
11. Wetland Evaluation and Determination
12. Geotechnical Services

Client Responsibilities

- Payment of all development and other agency-related fees.
- Provide Storm Water Notice of Termination.
- Provide benchmark data, traverse data, and related notes, if available.
- Provide property and/or right-of-way information, if available.
- Provide any available existing plans.
- Perform subsurface investigation, if necessary.
- Execute necessary Work Agreements and Easements.
- Provide timely decisions to keep design work on schedule.
- Provide property access and owner notification along the project route.
- Assist in utility company coordination.

Compensation & Schedule

Compensation

Lump Sum Fee Schedule	
Topographic Survey	\$7,950.00
Construction Plans	
<i>Preliminary Plans</i>	\$7,150.00
<i>Final Plans</i>	\$43,150.00
Total Construction Plans	\$50,300.00
Construction Bidding Procedures	\$3,200.00
Record Drawings	\$2,500.00
Total	\$63,950.00
<i>Construction Administration Services</i>	<i>Hourly (\$20,000 budget)</i>

Schedule

Choice One will complete preliminary plans within seventy-five (75) days after receipt of an executed Agreement.

The Final Construction Plans will be completed contingent on receipt of OPWC funding. The final design schedule will be determined based on the schedule approved by the funding agency.

2022 Standard Hourly Rate Schedule

PROFESSIONAL SERVICE	HOURLY RATE
Professional Engineer	\$155
Professional Surveyor	\$135
Landscape Architect	\$115
Designer	\$100
Field Surveyor	\$105
Administrative	\$75
Resident Project Representative	\$85

All reimbursables such as reproduction, transportation, and project-related expenses will be charged at their cost.

Hourly rates may vary from this Standard Hourly Rate Schedule depending on project complexity, professional liability, or other agreements. Work that is required out of our normal working hours requiring overtime compensation may be subject to higher rates.

This Standard Hourly Rate Schedule is reviewed and adjusted at the beginning of each calendar year.




Effective as of January 1, 2022

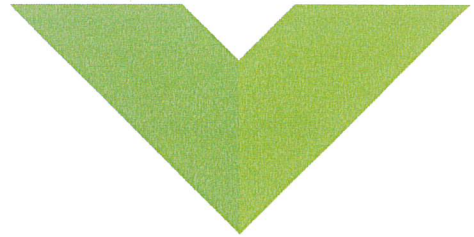
WARWAY2105

-Project Area

Legend

 WAR-WAY-2105_FranklinPhase1





Date

January 4, 2022

Attention

Chief Gary Copeland
gcopeland@waynesville-ohio.org

Address

Village of Waynesville
1400 Lytle Road
Waynesville, OH 45068

Subject

Agreement for Professional Services
3RD Street Water Main Replacement and Street Resurfacing
WAR-WAY-2106

Dear Chief Copeland:

Choice One Engineering Corporation appreciates the opportunity to provide services for the 3rd Street Water Main Replacement and Street Resurfacing.

This Agreement is by and between the Village of Waynesville, hereinafter referred to as Client, and Choice One Engineering Corporation, hereinafter referred to as Choice One. If everything is acceptable, please execute two originals, keeping one for your files and returning one to Choice One. Choice One will not start work on this Project until the Agreement is signed and received in our office.

This Agreement is subject to the provisions of the following which are attached to and made a part of this Agreement: Scope of Services, Compensation, and Schedule, consisting of 5 pages and Choice One Engineering Corporation Standard Terms & Conditions consisting of three pages.

Authorization by the Client to proceed, whether oral or written, constitutes acceptance of the terms and conditions of this Agreement, without modification, addition, or deletion. Client and Choice One each bind itself and its partners, successors, executors, administrators of this executed Agreement.

Village of Waynesville

Authorized Signature

Date

Choice One Engineering Corporation



Jacob L. Bertke, P.E., Project Manager

1/4/2022

Date

W. Central Ohio/E. Indiana
440 E. Hoewisher Rd.
Sidney, OH 45365
937.497.0200 Phone

S. Ohio/N. Kentucky
8956 Glendale Milford Rd., Suite 1
Loveland, OH 45140
513.239.8554 Phone

www.CHOICEONEENGINEERING.com



Scope of Services

Project Snapshot

Choice One intends to provide professional engineering services for the replacement of water main and street resurfacing along 3rd Street in the Village of Waynesville, Ohio.

Project Details

- Approximately 2,350' of 4" water main will be replaced with 8" water main along 3rd Street, between High Street and Franklin Road.
- Water services will be replaced to the right-of-way line, and new meter pits will be provided.
- Tie-ins will be provided for all side streets along the project route.
- Streets will be milled and overlaid throughout the project area.
- No Ohio EPA PWS Permit will be required, because the water main is only being upsized from 4" to 8", which means the project is exempt from submittal.
- It's assumed that all work will be done within the right-of-way. No easement preparation or acquisition is included in this Scope of Work.
- The Village is applying for a grant from the Ohio Public Works Commission (OPWC) in the summer of 2022 to fund most of the project.
- Choice One will be completing the topographic survey and preparing preliminary (30%) plans for the Village prior to the OPWC submittal. The cost of the preliminary design vs. final design is shown in the Compensation section below.

Project Services

1. Topographic Survey

- a. Contact Ohio Utilities Protection Service (OUPS) for underground utility locations.
- b. Perform necessary deed and plat research.
- c. Establish horizontal and vertical survey control for the project area based on State Plane coordinates and NAVD 88.
- d. Field reconnaissance and traverse of existing monumentation.
- e. Identify visible features from 10' beyond right-of-way for both sides including utilities and drainage.
- f. Inventory manholes and catch basins including type of construction, depth, pipe size, and condition.
- g. Locate underground utilities as marked by the appropriate utility companies.
- h. The location of existing right-of-way lines is anticipated to be a factor for the project design. Boundary resolution of the properties along the route will be completed to show location of existing right-of-way lines and adjacent property lines based on existing monumentation, plats, deeds, and other readily-available information.
- i. Provide one (1) foot contour intervals.
- j. Completed topographic survey shall be provided in AutoCAD format.

2. Construction Plans

- a. Design construction plans to include:
 - i. Title Sheet
 - ii. Schematic Plan
 - iii. General Notes and Details
 - iv. Quantity Summary and Engineer's Estimate
 - v. Plan and Profile (scale 1" = 20' horizontal, 1" = 5' vertical)
 - vi. Pressure Reducing Valve Pit Details
 - vii. Storm Sewer Plan and Calculations
 - viii. Maintenance of Traffic Notes
 - ix. Street Resurfacing Plan and Details

3. Construction Bidding Procedures

- a. Prepare bidding documents for the bidding process to be sold online, for free, or at Choice One's office with the cost to be reimbursed to Choice One by contractor's purchase of plans and documents.

- b. Provide assistance in the bidding process including answering questions during the bidding phase from the Client, contractors, and suppliers, including material alternatives and intent of the plans, general notes, and specifications.
- c. Process addenda, if necessary.
- d. Attend bid opening.
- e. Review bids and contractor qualifications.
- f. Prepare bid tabulations.
- g. Check System for Award Management (SAM) database prior to award to ensure contractor is not suspended or debarred.
- h. Check Ohio Auditor of State's website for unresolved findings.
- i. Prepare contracts for successful bidder.
- j. Attend preconstruction meeting.

4. Record Drawings

- a. Prepare Record Drawings to include:
 - i. Invert elevations of manholes and catch basins.
 - ii. Changes in utility alignments and profiles.
 - iii. Recorded changes by the Village and/or contractor.
- b. Provide full-size and half-size hard copies of the Record Drawings, as requested by the Client.

5. Construction Administration Services

- a. Part time field construction observation including:
 - i. Maintain orderly files for correspondence, daily reports, and work change directives.
 - ii. Negotiate all design changes in the field with the Contractor and Village.
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- Perform subsurface investigation, if necessary.
- Execute necessary Work Agreements and Easements.
- Provide timely decisions to keep design work on schedule.
- Provide property access and owner notification along the project route.
- Assist in utility company coordination.

Compensation & Schedule

Compensation

Lump Sum Fee Schedule	
Topographic Survey	\$9,450.00
Construction Plans	
<i>Preliminary Plans</i>	\$5,800.00
<i>Final Plans</i>	\$31,500.00
Total Construction Plans	\$37,300.00
Construction Bidding Procedures	\$3,200.00
Record Drawings	\$2,000.00
Total	\$51,950.00
<i>Construction Administration Services</i>	<i>Hourly (\$18,000 budget)</i>

Schedule

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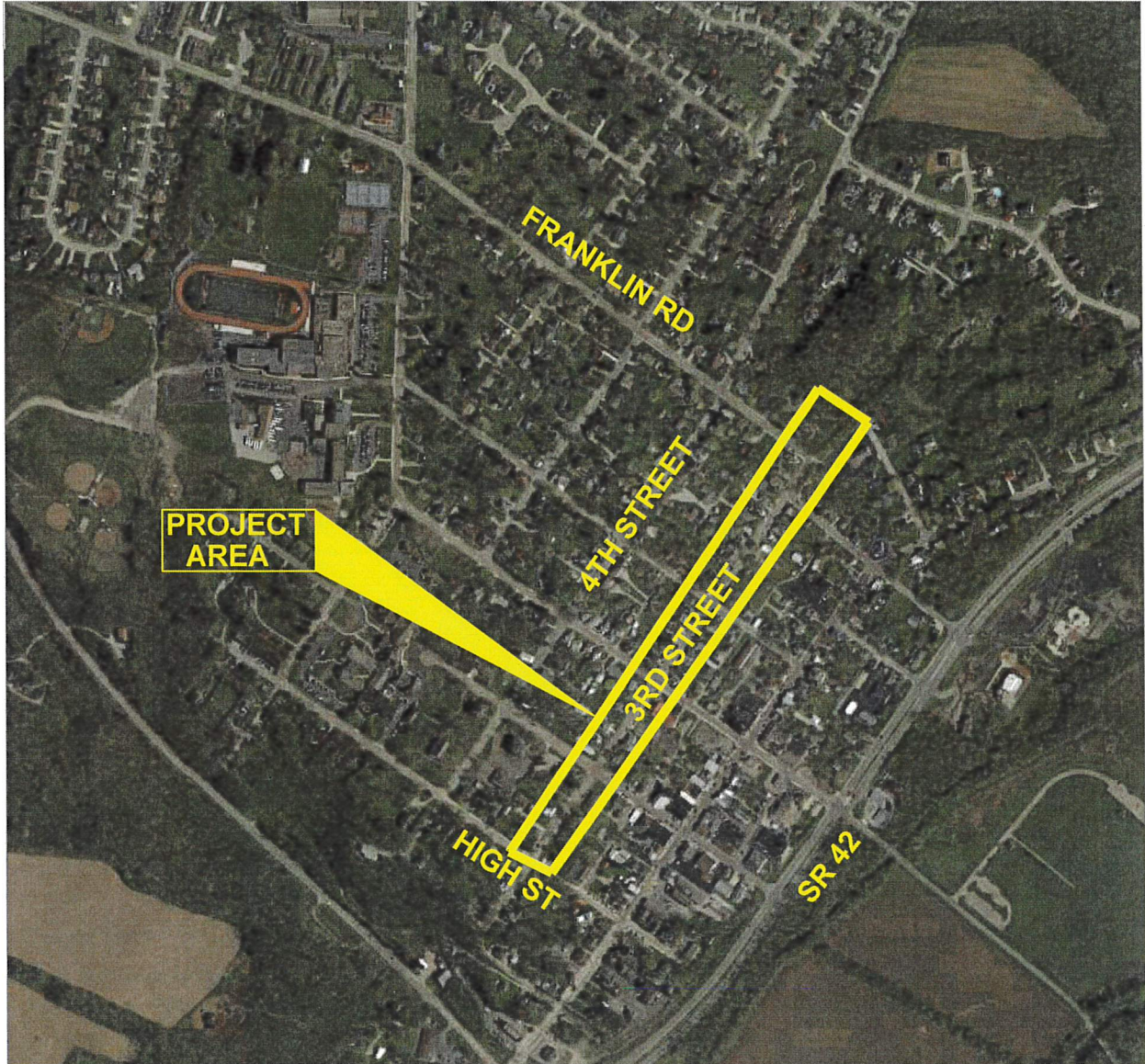
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SIDNEY, OHIO 937.497.0200
LOVELAND, OHIO 513.239.8554
PORTLAND, INDIANA 260.766.2500
www.CHOICEONEENGINEERING.com

3rd STREET WATER MAIN REPLACEMENT AND RESURFACING

VICINITY MAP



PY37 2023 Pre Application Scoring and Ranking

Jurisdiction	Projects	Scoring Questions Scores													Score	Actual cost	Grant Requested	Loan Requested	Accumulative Grant Request
		1	2	3	4	5	6	7	8	9	10	11	12	13					
City of Franklin	Community Park Roundabout	7	10	10	10	2	8	0	7	7	8	1	0	0	70.0	\$2,113,000.00	\$618,670.00		\$618,670.00
Warren County Engineer	Mason Morrow Millgrove Rd (Pike St) Bridge #38-3.73 Rehab	7	10	10	10	0	10	0	10	7	0	5	0	0	69.0	\$570,000.00	\$279,300.00		\$897,970.00
Village of Harveysburg	Wilson & Grant Storm & Street Improvements	10	7	10	10	0	10	0	7	7	6	1	0	0	68.0	\$433,317.00	\$212,325.00	95,492.00	\$1,110,295.00
City of Franklin	Beal Road Resurfacing Project	10	4	10	10	0	10	0	7	7	8	1	0	0	67.0	\$440,000.00	\$215,000.00		\$1,325,295.00
Warren County Engineer	Warren County & Turtlecreek Township Wall Project	7	10	10	7	0	10	0	10	7	0	5	0	0	66.0	\$576,750.00	\$282,607.00		\$1,607,902.00
Village of Waynesville	Franklin Road Watermain & Street Improvements Phase 1	10	10	10	2	0	8	1	7	7	6	5	0	0	66.0	\$1,081,500.00	\$638,084.00		\$2,245,986.00
Village of Waynesville	3rd Street Water Main Replacement & Street Resurfacing	10	10	10	2	0	8	1	7	7	6	5	0	0	66.0	\$846,600.00	\$499,493.00		\$2,745,479.00
Deerfield Township	Kings Mills Infrastructure Improvement Project Phase III	10	10	10	7	0	10	0	7	7	0	5	0	0	66.0	\$1,839,046.00	\$873,103.00		\$3,618,582.00
Village of Morrow	Welch Road Reconstruction Phase 2	10	10	10	4	0	6	0	7	7	8	1	0	0	63.0	\$523,000.00	\$360,870.00		\$3,979,452.00
Village of South Lebanon	Forrest Ave Reconstruction Phase 1	7	10	10	10	0	6	0	7	7	4	1	0	0	62.0	\$645,442.00	\$445,342.00		\$4,424,794.00
City of Lebanon	Cherry Street Reconstruction	7	10	10	2	0	10	0	10	7	4	1	0	0	61.0	\$2,467,659.00	\$900,000.00		\$5,324,794.00
Village of Carlisle	Industry Drive Improvements	10	4	10	4	0	4	0	7	7	6	1	0	0	53.0	\$570,310.00	\$450,310.00		\$5,775,104.00
Union Township	Manistique Lakes Dr Pavement Repair & Resurfacing	7	7	10	2	0	10	0	7	7	2	1	0	0	53.0	\$113,440.00	\$55,585.00	57,855.00	\$5,830,689.00
Total																\$12,220,064.00	\$5,830,689.00	\$153,347.00	\$5,830,689.00

PY`36/2022 (FY2023) PROJECT PACKAGE					Estimated Allocation	\$ 15,608,392		\$ 3,415,701
					difference (+/-)	\$146,760		\$1,174,845
						\$ 46,851,863	\$ 15,461,633	\$ 2,240,856
CO	JUR	PROJECT	type	TOTAL Score	Total Project Cost	GRANT Request	cumulative TOTAL	LOAN Request
WAR	CFR	SR 123/Shotwell Dr./Beal Road Improve	1	72	\$2,176,361	\$325,000	\$325,000	
CLI	CWI	WWTP Improvements (Loan Assistance)	6	71	\$400,000	\$0	\$325,000	\$400,000
BUT	CMI	2022 Middletown Rd Improvements	1	71	\$2,700,000	\$1,000,000	\$1,325,000	
BUT	CHM	Fairway Hill Subdivision Street and Water Main	3	71	\$2,929,500	\$1,100,000	\$2,425,000	
CLE	CMI	Wallace Avenue to Garfield Avenue Water Tower Discharge Line	4	70	\$500,000	\$245,000	\$2,670,000	
CLE	CMI	Wallace Avenue Water Tower Supply Line Replacement	4	70	\$792,000	\$388,080	\$3,058,080	
CLE	ENG	2022 Landslide Repairs	1	70	\$1,075,203	\$849,410	\$3,907,490	
CLE	ENG	2022 Bridge Replacements	1	70	\$1,108,195	\$875,474	\$4,782,964	
CLE	ENG	East Loveland Bridge Replacement	2	70	\$528,320	\$417,373	\$5,200,337	
WAR	TDE	Kings Mills Infrastructure Phase 2	1	69	\$1,618,846	\$735,295	\$5,935,632	
CLE	VWI	Old SR 32 Water Main Replacement	3	69	\$983,220	\$678,421	\$6,614,053	
CLI	CWI	Davids Drive Phase 1	1	68	\$3,334,405	\$400,000	\$7,014,053	\$934,405
CLI	ENG	Center Road Safety Improvement	1	68	\$1,766,500	\$353,300	\$7,367,353	
CLE	VOW	SR 132 and US 50 Improvements	1	68	\$2,649,503	\$889,932	\$8,257,285	
BUT	COM	Maud Area Cast Iron Replacement	3	67	\$1,724,403	\$538,952	\$8,796,237	
BUT	SRW	West Elkton Rd Water Main Replacement	3	67	\$1,116,880	\$547,271	\$9,343,508	\$569,609
BUT	ENG	Princeton Rd Bridge	2	67	\$2,185,738	\$1,526,733	\$10,870,241	
WAR	CLE	Mechanic Street Improvements	1	66	\$1,216,916	\$539,531	\$11,409,772	
CLE	TGO	Gibbs Road and Thompson Road Improvements	1	66	\$479,699	\$237,449	\$11,647,221	
CLI	VSA	South Howard St. Water	4	66	\$443,150	\$261,458	\$11,908,679	\$88,630
CLI	ENG	Clarksville Road Safety Improvement	1	65	\$899,800	\$179,960	\$12,088,639	
CLI	ENG	Antioch/Bernard Safety Improvement	1	65	\$337,932	\$167,000	\$12,255,639	
CLI	VMI	Shawnee Trace Road Reconstruction	1	65	\$325,000	\$256,645	\$12,512,284	
WAR	VMO	Booster Pump Station Improvements	3	65	\$343,250	\$271,167	\$12,783,451	
CLE	VWI	Water Tower Improvements	3	65	\$544,580	\$508,350	\$13,291,801	
BUT	CFF	South Route 4 Improvements	1	64	\$1,696,062	\$600,000	\$13,891,801	
BUT	CFF	Pleasant Ave Turn Lanes - BUT-127-(0.32)(0.79)	1	64	\$627,055	\$300,000	\$14,191,801	
CLE	VBE	South Ash Street Bridge Replacement	2	64	\$291,059	\$171,724	\$14,363,525	\$58,212
CLE	VNR	Water Meter Replacement NO APPLICATION ON FILE	4	64	\$583,297	\$519,000	\$14,882,525	
BUT	SRW	Somerville Standpipe Rehabilitation	3	63	\$190,000	\$0	\$14,882,525	\$190,000
BUT	CTR	Oakwood & Meadow St Water Reconstruction	1	63	\$536,932	\$263,092	\$15,145,617	
BUT	TLE	South Main St Improvements PHASE II	1	63	\$400,000	\$316,000	\$15,461,617	
CLI	VBL	Vine St. Water Tower Rehab SMALL GOVT #1	4	63	\$695,000	\$625,000	\$16,086,617	\$69,500
CLI	TWA	Ireland Road Reconstruction SMALL GOVT #2	1	62	\$198,612	\$156,903	\$16,243,520	
CLE	VBA	2021-2022 Batavia Roadway Improvements SMALL GOVT #3	1	61	\$3,776,000	\$500,000	\$16,743,520	\$1,901,000
CLE	BCC	Price Road Water Main Replacement	3	61	\$1,994,039	\$977,079	\$17,720,599	
CLE	VNE	Spur Culvert Replacements and Resurfacing SMALL GOVT #4	2	61	\$136,944	\$123,249	\$17,843,848	
CLI	ENG	Gurneyville Road Bridge Rehabilitation	2	59	\$143,000	\$70,000	\$17,913,848	
CLI	ENG	Clinton County Resurfacing	1	59	\$925,000	\$455,000	\$18,368,848	
CLI	VNV	Church St Water Main Replace SMALL GOVT #5	1	59	\$439,650	\$386,850	\$18,755,698	
CLI	TWA	Leslie Drive Resurfacing SMALL GOVT #6	1	55	\$158,776	\$109,556	\$18,865,254	
CLE	CMI	Laurel Avenue and Cleveland Avenue Storm Improvements	8	53	\$965,000	\$762,350	\$19,627,604	
CLE	VBA	Knauer Rd and Main ST Storm Improvements SMALL GOVT #7	8	45	\$916,036	\$732,828	\$20,360,432	

VILLAGE OF
Waynesville...

1400 Lytle Road • Waynesville, Oh 45068, • Phone 513-897-8015 • Fax 513-897-2015

www.waynesville-ohio.org

Date: December 21, 2021

From: Chief Gary L. Copeland

To: Stingley Farms

As I indicated to Chris on the phone, the Village is in the process of choosing a location on the Bowman property for a new well. In accordance with EPA standards, the property of which the well will be on should not be farmed due to possible contamination. As much as we appreciated the leasing agreement, we need to terminate it effective December 31, 2021. Please feel free to contact me at your earliest convenience if you have any questions or concerns. And thank you in advance for your understanding.

Respectfully submitted,

Chief G. L. Copeland
Village Manager

Application for Real Property Tax Exemption and Remission

Date received by county auditor

Date received by DTE

Office Use Only	
County application number	
DTE application number	

General Instructions

- Submit two copies of this application to the auditor's office in the county where the property is located. (Make a copy for your records.) Applications should not be filed until the year following acquisition of the property. The final deadline for filing with the county auditor is Dec. 31 of the year for which exemption is sought. If you need assistance in completing this form, contact your county auditor.
- Both the County Auditor's Finding (page 3) and the Treasurer's Certificate (page 4) of this application must be completed. Ask your county auditor for the procedure to follow to obtain the Treasurer's Certificate. When presented with this application, the county treasurer should promptly complete the certificate and return the application to you so it may be filed with the county auditor. The county treasurer should make certain the treasurer's certificate is complete and accurately reflects the payment status of taxes, special assessments penalties, and interest, by tax year. Obtain a copy of the property record card from the county auditor and enclose it with this application. It is the applicant's responsibility to make sure the information supplied by the county auditor and county treasurer is complete and accurate.
- Answer all questions on the form. If you need more room for any question, use additional sheets of paper to explain details. Please indicate which question each additional sheet is answering. This application must be signed by the property owner or the property owner's representative.

Please Type or Print Clearly

Application is hereby made to have the following property removed from the tax list and duplicate and placed on the tax-exempt list for the current tax year, and to have the taxes and penalties thereon remitted for these preceding tax years:

Applicant Name: Notices concerning this application should be sent to:	Village of Waynesville Gary Copeland Village Manager			
	Name			
	Name (if different from applicant)			
	1400 Lytle Road			
	Address			
	Waynesville	Ohio	45068	(513) 897-8015
City	State	ZIP	Telephone number	
gcopeland@waynesville-ohio.org				
Email Address				
If the county auditor is in possession of an email address for you, the auditor may choose to send you important notices about your application by email and regular mail instead of by certified mail.				

1. Parcel number(s). a) 06-31-377-003
 (If more than four, continue on an attached sheet.) All parcels must be in the same school district. b) _____
 c) _____
 d) _____
2. School district where located Wayne Local
3. Total size of parcel(s) Less than ONE acre One acre or MORE Number of acres 88

4. Street address or location of property New Berlington Road, Waynesville
5. a) Title to this property is in the name of Village of Waynesville
b) Address of owner 1400 Lytle Road, Waynesville, Ohio 45068
6. If title holder is different from the applicant, please explain N/A
7. Title holder is (check one): A nonprofit corporation An unincorporated association/organization
 An individual Other _____
8. Exact date title was acquired May 7, 2008 9. Title was acquired from Wooddrow W Bowman
Please attach copy of the deed.
10. Does the applicant have a lease or land contract for this property? Yes No
If yes, please attach a copy.
11. Amount paid by title holder for the property \$ 0
12. Exact date the exempt use began 5/7/2008
13. Under what section(s) of the Ohio Revised Code (R.C.) is exemption sought?
R.C. 5709.09 R.C. 5709.10 R.C. _____
14. How is this property being used? **Do not** give conclusions such as charitable purpose, public worship or public purpose. Be specific about what is being done on the property and who uses it. If the property is not currently being used, but there is an intent to use it later for an exempt purpose, describe the intended use and the date set for the intended use.
This property is part of the Village water source with the underground aquifer. It can not be farmed or developed to comply with the Ohio Environmental Administration standards. This keeps the drinking water from getting contaminated.
15. During the years in question, was any part of this property (check one):
a) Leased or rented to anyone else? Yes No
If yes, please attach copy of lease agreement.
b) Used for the operation of any business? Yes No
c) Used for agricultural purposes? Yes No
d) Used to produce any income other than donations? Yes No
- Note: If the answer to any part of question 15 is "yes," enclose all details on a separate sheet of paper. If money is received, submit profit and loss statements, income and expense data, balance sheets or any other financial statements.**
16. Is anyone living or residing on any part of this property? Yes No
If yes, answer the following:
a) The person's name and position _____
b) The resident's duties (if any) _____
in connection with this property _____
c) The rent paid or other financial arrangements _____
17. Is anyone using this property other than the applicant? Yes No
If yes, please enclose a complete, detailed explanation.
18. Does the applicant own property in this county that is already exempt from taxation? Yes No
19. Property use for **charitable purposes**.
Please provide articles of incorporation, constitution or bylaws, IRS determination letter and any other similar relevant information.
20. Property used for **senior citizens' residences**.
If the purpose of the property is to provide a place of **residence for senior citizens**, submit all information required by R.C. section 5701.13.

Treasurer's Certificate

If the Treasurer's Certificate is not properly filled out and signed, the tax commissioner will have **no jurisdiction** to act on the application, and **it will be subject to dismissal**.

(Notice to treasurer: The first paragraph of this certificate must always be complete.)

I hereby certify that all **taxes, penalties and interest** levied and assessed against the above described property have been paid in full up to and including the tax year_____. The most recent year for which taxes have been charged is tax year_____.

I further certify that the only **unpaid taxes, penalties and interest** that have been charged against this property are as follows:

Parcel Number	Tax Year	Taxes (including penalties and interest)

If additional years are unpaid, please list on an attached sheet.

Have tax certificates been sold under R.C. 5721.32 or 5721.33 for any of the property subject to this application? Yes No

Are any unpaid taxes listed on this certificate subject to a valid delinquent tax contract under R.C. 323.31(A)? Yes No

If yes, list tax years _____

Comments:

County treasurer (signature)

Date



January 6, 2022

Chief Gary Copeland
Village of Waynesville
1400 Lytle Road
Waynesville, OH 45068

Chief Copeland,

Thank you for taking the time to speak with me on 12/7/2021. The primary purpose of this review was to gain an understanding of the services provided to the community and to assist in the identification of any existing or potential liability, property and fleet exposures that might have been evident.

Congratulations! As a result of this survey, there are no recommendations at this time.

Ohio Plan Advantage

Demonstrating proactive risk management practices could potentially earn you a credit on your next policy renewal. The Ohio Plan Advantage program was created to reward plan members who actively manage risk and demonstrate a culture of loss control. Visit the Ohio Plan website at www.ohioplan.org for more details on this exclusive program.

If you have any questions regarding this information or any other liability issues, contact me at 513.267.5419 or by email: greg.hennecke@hylant.com.

Sincerely,

Greg Hennecke

Greg Hennecke, CPSI, CSRM
Risk Management Representative
Ohio Plan Risk Management
Hylant Administrative Services

CC: Hylant Administrative Services, LLC

EXHIBIT A
WARREN COUNTY ENGINEER'S OFFICE SALT BID
SCHEDULE OF BILLING AND DELIVERY

Tons	County	Billing Address	Delivery Address
	Warren County Engineer's Office	210 West Main St. Lebanon, OH 4036	105 Markey Road Lebanon, OH 45036
Tons	City	Billing Address	Delivery Address
	Franklin	202 Baxter Dr. Franklin, OH 45005	202 Baxter Dr. Franklin, OH 45005
	Lebanon	50 S. Broadway Lebanon, OH 45036	580 W. Main St. Lebanon, OH 45036
	Mason	6000 Mason Montgomery Rd. Mason, OH 45040	3487 Mason Morrow Millgrove Rd. Mason, OH 45040
	Springboro	320 West Central Ave. Springboro, OH 45066	220 East Mill St. Springboro, OH 45066
Tons	Village	Billing Address	Delivery Address
	Carlisle	760 Central Ave. Carlisle, OH 45005	474 Fairview Dr. Carlisle, OH 45005
	Morrow	150 East Pike St. Morrow, OH 45152	153 East Pike St. Morrow, OH 45152
	South Lebanon	10 N. High St. South Lebanon, OH 45065	342 Railroad St. South Lebanon, OH 45065

**WARREN COUNTY ENGINEER'S OFFICE SALT BID
SCHEDULE OF BILLING AND DELIVERY**

Page 2

Tons	Village	Billing Address	Delivery Address
	Waynesville	1400 Lytle Rd. Waynesville, OH 45068	1400 Lytle Rd. Waynesville, OH 45068
Tons	Township	Billing Address	Delivery Address
	Deerfield	4900 Parkway Drive Suite 150 Mason, OH 45040	3378 Townsley Dr. Loveland, OH 45140
	Franklin	P.O. Box 364 Franklin, OH 45005	458 Fairview Dr. Carlisle, OH 45005
	Hamilton	7780 South State Route 48 Hamilton Township, OH 45039	8373 Maineville Rd. Maineville, OH 45039
	Salem	P.O. Box 171 Morrow, OH 45152	155 Whitacre St. Morrow, OH 45152
	Union	285 Pike Street South Lebanon, OH 45065	558 Mary Lane South Lebanon, OH 45065
	Washington	P.O. Box 87 Lebanon, OH 45036	1240 Ward Koebel Rd. Oregonia, OH 45054
	Wayne	P.O. Box 89 Waynesville, OH 45068	5238 N. Waynesville Rd. Waynesville, OH 45068

CALLS FOR SERVICE

From Date: 12/1/2021 12:00:00am

To Date: 12/31/2021 11:59:59pm

Type Description	Count
911 Hangup	9
911 Silent	9
Alarm - Business	2
Alarm - Residential	2
Attempt to Locate	4
Burglary - Residential	3
Business Check	87
Citizen Assist	4
Civil Process	32
Criminal Warrant	7
Domestic Violence - Verbal	2
Escort	12
Extra Patrol	137
Fire - Fire Alarm	2
Fire - Gas Leak/Odor	1
Fire - Service Call	3
Follow Up Investigation	6
Fraud/Deception - Past	2
Intoxicated Driver	5
Juvenile Complaint	1
Lock Out	4
Medical	29
Mental Disorder	4
Missing Person/Runaway	2
Mutual Aid	2
Noise Complaint	1
Open Door/Window	1
Parking Complaint	3
Phone Call	12
Prisoner Transport	1
Road Hazard./Disabled Vehicle	5
Special Detail	19
Suspicious Circumstances	2
Suspicious Person	3
Suspicious Vehicle	5
Theft	3
Traffic Crash Non Injury	5
Traffic Stop	75
Trespassing	2
Unknown Nature	3
Warrant Confirmation	4
Well Being Check	2
TOTAL	517

WAYNESVILLE MAYOR'S COURT

1400 LYTLE ROAD

WAYNESVILLE, OHIO 45068

Phone: (513) 897-8020 Fax: (513) 897-2025

Waynesville Mayor's Court is one of seven operating in Warren County and one of over 300 throughout the State of Ohio. Mayor's Courts have the authority to hear cases involving traffic and criminal offenses in alleged violation of local ordinances and state traffic laws. The Mayor's Court is imperative for an efficient Ohio court system, as it provides the ability to prevent minor offenses from reaching courts with significant caseloads.

Court personnel includes: *Magistrate Wm. Robert Kaufman, Prosecutor Mark Webb, Clerk of Courts Ashley Richardson, and Bailiff Kevin Fickert.* All staff completed training necessary to maintain compliance with state requirements.

The 2021 year started with 270 open cases. A total of 549 new cases were filed in 2021, consisting of:

25 Misdemeanor Criminal

505 Misdemeanor Traffic

4 OVI

15 Other (Parking, High Weeds, Garbage, Etc.)

There were 567 cases closed throughout the year. There were 8 cases transferred to Warren County Court. At year end, 244 Mayor's Court cases remain open.

Defendants that failed to appear in court or failed to comply with any court orders were issued warrants, license forfeitures, and/or registration blocks for a total of 58 warrants issued for the year. There were 75 warrants cleared either by the defendant appearing in court to answer to the charges against them or by paying the required monies owed. The new year will start with 64 open warrants, 80 open license forfeitures, and 7 open registration blocks from previous years ranging from 2005 through 2021.

Financially, Mayor's Court brought in revenue of \$ 107,751.60 for the year. The break down is:

\$ 86,405.60 to the Village

\$ 20,188.00 to the State

\$ 1,158.00 to Warren County for the ALC Fund

\$ 390.00 for Restitution

Waynesville Mayor's Court utilizes the Attorney General's Office Collection Agency to try to collect monies on cases overdue. There was a total of 22 cases sent to collections throughout the year and a total of 12 were closed due to collecting all necessary monies from the AGO Collections. The total amount received was \$2,456.60.

If you have any questions or would like additional information, please feel free to contact me.

Respectfully Submitted,



Ashley S. Richardson

Police Clerk / Clerk of Courts

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for December 2021

Page : 1
Report Date : 01/03/2022
Report Time : 13:38:06

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$0.00	\$0.00	\$10.00
COMPUTER FUND	\$252.00	\$4,877.00	\$4,113.00
LOCAL COSTS	\$1,086.00	\$20,899.00	\$17,495.25
Additional Costs	\$0.00	\$39.00	\$29.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$3,255.00	\$58,606.10	\$51,572.09
Fees			
Fees	\$100.00	\$1,984.50	\$3,117.10
Miscellaneous/Other			
Miscellaneous/Other	\$0.00	\$0.00	\$-1,035.41
Bond Forfeits			
Bond Forfeits	\$0.00	\$125.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$4,693.00	\$86,530.60	\$75,301.03
State Revenue From:			
Court Costs			
GENERAL REVENUE	\$0.00	\$0.00	\$15.00
VICTIMS OF CRIME	\$252.00	\$4,851.00	\$4,109.75
DRUG LAW ENFORCEMENT FUND	\$91.00	\$1,792.00	\$1,494.50
INDIGENT DEFENSE SUPPORT FUND	\$690.00	\$13,515.00	\$11,375.00
Fees			
Fees	\$0.00	\$30.00	\$0.00
Total to State:	\$1,033.00	\$20,188.00	\$16,994.25
Other Revenue From:			
Court Costs			
INDIGENT DRIVER ALC TREATMENT FUND	\$39.00	\$768.00	\$640.50
Restitution			
Restitution	\$135.00	\$390.00	\$2,983.77
Total to Other:	\$174.00	\$1,158.00	\$3,624.27
TOTAL REVENUE *	\$5,900.00	\$107,876.60	\$95,919.55
*Includes credit card receipts of	\$1,250.00	\$33,680.00	\$32,206.77

END OF REPORT

Date	Address	Violation	Deadline Date	Letter Sent	Contact Made	Citation Issued
5/17/2021	Adamsmoor Dr	High Grass		5/25/2021		
5/17/2021	1017 Creds Way	High Grass			5/17/2021	
5/17/2021	1037 Brookfield	High Grass			5/17/2021	
5/17/2021	1092 Brookfield	High Grass			5/17/2021	
5/17/2021	613 Preston Dr	Roofs and Drainage		5/25/2021		
5/17/2021	599 Chapman St	Roofs and Drainage, Sidewalks and Driveways, Exterior of Premises, Exterior Walls		5/25/2021		
5/17/2021	555 High St	High Grass			5/17/2021	
5/17/2021	513 High St	High Grass, Accumulation of Rubbish or Garbage		5/25/2021		
5/17/2021	557 Chapman St	Parking		5/25/2021		
5/17/2021	298 North St	Parking, High Grass, Sidewalks and Driveways, Roofs and Drainage, Accumulation of Rubbish or Garbage, Overhang Extensions		5/25/2021		
5/17/2021	135 N 3rd St	High Grass		5/25/2021		11/15/2021
5/21/2021	Brookfield Drive	Tan van w/ flat tires sitting on road for "awhile"				
5/24/2021	15 Third St	Rotted front steps				
5/24/2021	65 Third St	Crumbling chimney? Also different color				
5/24/2021	58 Third St	Front window area detached from house. Needs condemned				
5/24/2021	615 High St	Doors, weeds/grass, roofs and drainage, exterior walls, Overhang Extensions, exterior of premises		6/8/2021		
5/24/2021	Edwards & High	Car on blocks			8/2/2021	
6/7/2021	162 N 4th St	Removal of dead branches, sidewalks	6/25/2021	6/8/2021		8/16/2021
6/7/2021	312 N Main St	Roofs and Drainage		6/8/2021		
				10/5/2021		
6/21/2021	552 North St	Park, Junk Motor Vehicle			6/21/2021	
6/21/2021	260 Chapman St	Poison Ivy, High Grass/Weeds, Untrimmed Bushes		6/22/2021		
				10/5/2021		
6/21/2021	296 S Main St	Brush	6/25/2021	6/22/2021	6/22/2021	
6/20/2021	400 N 5th St	Snow Plow, Parking in grass			6/20/2021	
6/21/2021	1218 Adamsmoor Dr	High Grass/Weeds, Roofs and Drainage		6/22/2021		
6/21/2021	195 S 3rd St	High Grass/Weeds, Rubbish			6/21/2021	
6/21/2021	103 N 3rd St	Overhang Extensions, Rotting deck boards, Windows and Door Frames, Rotting Soffit, Rubbish, Brush, Roofs and Drainage		6/21/2021		
7/19/2021	1405 Adamsmoor Dr	Parking in Grass			7/19/2021	
7/19/2021	1017 Creds Way	High Grass/Weeds, Roofs and Drainage		7/20/2021		
7/19/2021	1218 Adamsmoor Dr	Roof and Drainage		7/20/2021		
7/19/2021	972/974 Brookfield Dr	Exterior of Premises		7/20/2021		
7/19/2021	Adamsmoor Dr	High Grass/Weeds		7/20/2021		
7/19/2021	220 E Ellis Dr	High Grass/Weeds			7/19/2021	
7/19/2021	296 N Main St	High Grass/Weeds			7/19/2021	
7/19/2021	120 N Main St	Exterior of Premises		7/20/2021		
				10/5/2021		
7/19/2021	222 S 3rd St	High Grass		7/20/2021		
7/19/2021	843 Robindale Dr	High Grass			7/19/2021	
7/19/2021	794 Robindale Dr	High Grass			7/19/2021	
7/19/2021	33 S Main St	Windows and Doors		7/20/2021		
7/26/2021	120 N Main St	Wood piled up in back yard	8/9/2021		7/26/2021	8/9/2021
8/2/2021	1092/1094 Brookfield Dr	Roof and Drainage		8/3/2021		
				10/26/2021		
8/2/2021	1032/1034 Brookfield Dr	Roof and Drainage		8/3/2021		
				10/26/2021		
		Spoke to Mike Morley 11-15-2021, has new roof flashing on order to make repair				
8/2/2021	250 Hilltop Ct	Parking in grass			8/2/2021	
8/2/2021	80 E Ellis Dr	Sliding			8/2/2021	
8/16/2021	193 N 5th St	Sliding		8/17/2021		
8/16/2021	1140 Lytle Rd	Low hanging branches		8/17/2021		
8/16/2021	796 Franklin Rd	Low hanging branches		8/17/2021		
8/16/2021	514 High St	Dead branches, low hanging branches, sign			8/16/2021	
8/16/2021	130 N Main St	High grass/weeds		8/17/2021		
8/16/2021	106 N 4th St	Misc. items in the front yard			8/16/2021	
8/16/2021	108 N 4th St	Misc. items in the front yard			8/16/2021	
8/16/2021	120 N 4th St	Misc. items in the front yard			8/16/2021	
8/16/2021	76/84 N Main St	Broken Window		8/17/2021		
				10/5/2021		
8/30/2021	499 Old Stage Rd	Excavation dirt on neighbors yard	10/5/2021	9/2/2021	8/30/2021	
8/30/2021	264 N Main St	Home Occupations, Sanitation, Parking, Outdoor Storage, Accessory Structures, Storage of junk, disabled vehicles and rubbish on premises, Exterior of premises, Roofs and drainage, Stairways, decks, porches and balconies, Handrails and guards, Window and door frames, Accumulation of rubbish or garbage, Disposal of rubbish or garbage	10/5/2021	9/2/2021	8/30/2021	10/18/2021
10/4/2021	181 N Third St	Parking in Grass, Storage of junk, disabled vehicles and rubbish on premises		10/5/2021		
10/4/2021	170-174 N Fourth St	Outdoor Storage, Trimming or removal of trees, plants and shrubbery		10/5/2021		
10/4/2021	127 North St	Roofs and drainage, weeds, exterior of premises, overhang extensions		10/5/2021		
10/4/2021	367 Franklin Rd	Outdoor Storage, Accumulation of rubbish or garbage, Disposal of rubbish or garbage		10/5/2021		
10/4/2021	122 Franklin Rd	Parking in grass, outdoor storage, rubbish	11/1/2021		10/4/2021	
10/18/2021	Brookfield Dr	Overtime Parking, Junk Motor Vehicle		10/26/2021		11/15/2021
10/18/2021	Adamsmoor Dr	High grass/weeds		10/26/2021		
10/18/2021	96 S Marvin Ln	Sidewalks and Driveways		10/26/2021		
10/18/2021	1215 Anthony Trace	Junk Motor Vehicle		10/26/2021		
11/8/2021	398 North St	Boat parked on street			11/8/2021	
11/15/2021	464 N 5th St	Junk Motor Vehicle		11/16/2021		
11/15/2021	613 Preston Dr	Junk Motor Vehicle, Outdoor Storage		11/16/2021		
11/15/2021	732 Royston Dr	Parking in grass		11/16/2021		
11/15/2021	575 Royston Dr	Outdoor Storage, Junk Motor Vehicles		11/16/2021		
11/15/2021	39 W Ellis Dr	Parking in grass, Junk Motor Vehicles		11/16/2021		
11/15/2021	1010 Bayberry	Parking in grass		11/16/2021		
11/15/2021	1009 Justin Ridge	High Grass		11/16/2021		
12/12/2021	444 N 5th St	Sidewalks			12/12/2021	
12/20/2021	507 Anson Dr	Sidewalks		1/3/2022		
12/20/2021	696 Preston Dr	Sidewalks		1/3/2022		
12/20/2021	644 Preston Dr	Sidewalks		1/3/2022		
12/20/2021	548 Preston Dr	Sidewalks		1/3/2022		
12/20/2021	525 Preston Dr	Sidewalks		1/3/2022		
12/20/2021	704 Robindale Dr	Sidewalks		1/3/2022		
12/20/2021	616 Robindale Dr	Sidewalks		1/3/2022		
12/20/2021	160, 162 & 168 N 4th	Doors & Windows, Black Mold, Ceiling Falling Down		1/3/2022		
12/20/2021	1037 Brookfield Dr	Sidewalk		1/3/2022		
12/20/2021	267 S 3rd St	Sidewalk		1/3/2022		
12/20/2021	39 N 4th St	Accessory Structures		1/3/2022		
	Resolved					
	Update					

2021

VILLAGE OF WAYNESVILLE
POLICE OFFICER OF THE YEAR

Jim Walker

Recognized for your outstanding service, dedication and commitment which you have bestowed towards the Village of Waynesville community. The recipient of this award was eligible, nominate, and approved as the 2021 Officer of Year.

Presented this 18th day of January 2022



Chief Gary L. Copeland